

GRANT AVENUE BAPTIST CHURCH

Job Title: Director of Children's Ministry

Immediate Supervisor: Associate Pastor

Position Type: Part time (20hrs/Wk)

Job Start Date: July 1st, 2018

Principal Function

The Director of Children Ministry is responsible to the pastor for the development, shaping and promotion of all children's programs from birth through 5th grade.

Qualifications

1. A Christian and a member of Grant Avenue Baptist Church.
2. Must demonstrate love for children and their families.
3. The ability to supervise a team of volunteers to accomplish the goals of the church.
4. A commitment to personal growth as a follower of Jesus.
5. Strong communication, conflict resolution and multi-tasking skills.
6. At least a bachelor's degree in related field.
7. Must pass a criminal background check.

Job Description Details

1. Direct the planning, execution and evaluation of a comprehensive children's ministry program.
2. Recruit, train and supervise all volunteers in children's ministry.
3. Plan and coordinate evangelism of children and their families.
4. Equip and train children for personal growth and ministry activities.
5. Coordinate childcare at church functions.
6. Develop and submit children's ministry budget to church council on yearly basis.
7. Participate in training opportunities and ongoing education.
8. Calendar and conduct special events for children, such as retreats, camps, and activities.
9. Participate in weekly staff meetings and monthly ministry team meetings.
10. Work with children and their parents in problem solving and relationship development.
11. Be an active participant in worship activities of Grant Avenue Baptist Church.
12. Meet regularly with the pastor to report and coordinate ministry.
13. Perform other duties as assigned by the pastor.
14. Keep record of at least 20 hours per week and ministries performed to submit to pastor.

Please send resume to Pastor Bryan Bernard

Email: Bryan@grantavebc.org

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